

GOA STATE ELECTION COMMISSION
ALTINHO, PANAJI-GOA.

Tel. Commissioner: 2232632 / Secretary: 2232631.

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ELECTION URGENT

No:- 5/26/GZPNS/Elec/2019-SEC/ 133 9

Dated:- 5/12/2020

O R D E R

Sub:- Appointment of Expenditure Observers, North Goa
Z. P. Constituencies.

In exercise of the powers vested in me under Article 243K of the Constitution and Section 237 of the Goa Panchayati Raj Act, 1994, I, Chokha Ram Garg, IAS, Goa State Election Commissioner do hereby requisition the following Officers of Government of Goa as **Observers (Expenditure)** for the General Elections to Zilla Panchayat, **North Goa** in the State of Goa which will be conducted on 12th December, 2020:-

Sr.No.	Name and designation of the Officer appointed as Observer	Name of the Returning Officers	Name of the Constituencies
1	Shri. Vidhesh Bapu Mhamal, AAO 9637488383	Deputy Collector & SDO of Pernem Sub-Division, Pernem - Goa.	1. Arambol 2. Morjim 3. Dhargal 4. Torxem
2	Shri. John Vera Cruz, AAO 7083237920	Deputy Collector & SDO-I of Bardez, Sub-Division, Mapusa - Goa.	1. Colvale 2. Aldona 3. Penha-de-Franca 4. Reis-Magos 5. Succorro
3.	Smt. Cassiano M. D'souza, AAO 9922541415	Deputy Collector & SDO-II of Bardez-I, Sub-Division, Mapusa - Goa.	1. Calangute 2. Anjuna 3. Sirsai 4. Siolim
4.	Shri. Devendra Arlekar, AAO 9923666704	Deputy Collector & SDO of Panaji, Sub-Division, Panaji-Goa	1. Taleigao 2. Santa Cruz 3. Chimbel 4. St.Lawrence(Agacaim) 5. Corlim
5.	Shri. Shivraj Kapdi, AAO 9764264677	Deputy Collector & SDO Bicholim, Sub-Division, Bicholim - Goa.	1. Latambarcem 2. Karapur-Sarvan 3. Maem 4. Pale
6.	Shri. Dilip Chandrakant Parvatkar, AAO 9552546402	Deputy Collector & SDO, Of Sattari, Sub-Division, Sattari-Goa	1. Honda 2. Querim 3. Nagargao

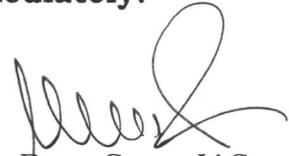
The above officers shall take charge of their duties with immediate effect. They shall submit report on 15th December, 2020 latest by 4.00 p.m. through email and also through special messenger to their respective ZPEO's.



Thereafter the concerned RO shall provide them logistic support and other assistance for functioning.

The duties and responsibilities attached to the Observer shall be as mentioned in the Order No. 1/199/Standing Orders/2020-SEC/1234 dated 30/10/2020 (Copy enclosed).

The Controlling Officers shall relieve them immediately.



Chokha Ram Garg, IAS
Goa State Election Commissioner

Copy to;

1. The ZPEO's/Collector, North & South.
2. The concerned HOD/Offices.
3. The Director of Accounts, Directorate of Accounts, Panaji-Goa.
4. The R.O's/ ARO's concerned with the advice that in case services of Expenditure Observers are required further in connection with the Examination of Accounts of Expenditure their services may be sought by sending a separate request letter to their controlling officers.
5. The General Observers of concerned areas.
6. Guard file.
7. The Account Section of State Election Commission, Panaji-Goa.

**GOA STATE ELECTION COMMISSION
ALTINHO, PANAJI-GOA.**

No. 1/199/ Standing orders /2020-SEC//234

Dated: 30/10/2020

ORDER

Sub: Duties & Responsibilities of the Expenditure Observer appointed by the Commission.

Whereas the superintendence, direction and control of elections to the local bodies is vested in the State Election Commission as per Article 243K of the Constitution of India read with Section 237 of Goa Panchayat Raj Act, 1994;

And also Whereas, the Commission has been prescribing maximum limits of expenditure to be incurred by the candidates at any election from time to time and in order to not only hold elections in a free, fair and transparent manner but also to ensure the purity of elections, it is considered necessary to provide a proper system for monitoring the expenditure so incurred by the candidate or any political party on his behalf; for carrying out inspection and scrutiny of accounts and for lodging of an abstract statement of expenditure after the declaration of the election result;

And therefore, keeping the above objectives in view, the Commission appoints officers of the Govt. as Expenditure Observers to oversee the expenditure incurred by the contesting candidates during the election process from beginning till end and hereby issues the general guidelines for the conduct of business by the Expenditure Observers as below:

1. He shall take charge of his duties immediately after receipt of the appointment order and send the joining report to the Commission immediately thereafter.
2. A copy of passport size photograph, may be made available to the Commission for the purpose of issuing a badge to him.
3. The Commission has prescribed a system for maintenance of accounts by the candidates; its inspection and scrutiny by the RO and also by the Expenditure Observer; and for lodging of abstract account of expenditure by the candidates with the RO or the District Collector as mentioned below:

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- (c) The amount of expenditure- (i) the amount paid; and (ii) the amount outstanding;
 - (d) The date of payment;
 - (e) The name and address of the payee;
 - (f) The serial number of vouchers , in case of amount paid;
 - (g) The serial number of vouchers , in case of amount outstanding.
- vi. A voucher shall be obtained for every item of expenditure unless it is not practicable to obtain a voucher. All documents such as vouchers, receipts, bills, etc. in support of day-to-day expenditure incurred shall be maintained in a chronological manner , day-wise as per the aforesaid format.
- vii. The expenses incurred by the political party(wherever applicable) which can be related to the expenditure for promoting the prospects of a particular candidate or a group of candidates, shall be treated as expenditure authorized by the candidate concerned and such expenditure shall be counted for election expenses' account of the candidate concerned. In those cases where the expenditure is incurred by the party for the benefit of a given group of candidates, the expenses are to be apportioned equally among all those candidates.

Inspection and scrutiny of accounts

- viii. The expenditure observer shall as and when required, call for the register of accounts along with all the supporting bills/vouchers and documents on a date duly communicated to all the contesting candidates and their election agents in advance during the course of election process.
- ix. After the inspection, the Expenditure observer shall communicate the discrepancies noticed if any ,during the course of inspection of accounts of the candidate to the RO. The RO shall issue a show cause notice to the candidate concerned for seeking clarification or for necessary compliance, as the case may be , directly to the Observer .

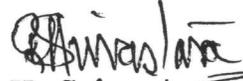
Lodging of abstract account of expenditure by the candidates

- x. The abstract statement shall reflect the break up of major expenditure incurred on items like rallies/meetings/ advertisements in the media/ vehicles/ materials used in campaign /refreshments etc. along with further

Contd..

- iii. He shall look into the complaints relating to the violation of Model Code of Conduct which pertain to the aspects of expenditure only and after holding a preliminary enquiry into the facts, shall forward the complaint to the RO concerned for appropriate action.
- iv. The Observer shall have to submit following four reports to the Commission at different stages of the election process:
- a) First report EO-01 – On the day of scrutiny of nomination papers.
 - b) Second report EO-02 – After 8 days of the scrutiny.
 - c) Third report EO-03 – Immediately after the end of counting.
 - d) Fourth report EO-04- After 30 days of counting.

It shall be the responsibility of the concerned Returning Officer to provide a vehicle , a place of work and stationery etc. to the Expenditure Observer.



R. K. Srivastava
State Election Commissioner

To
The Expenditure observers.

Copy to:

1. The Director of Accounts, Govt. of Goa.
2. The district Collectors.
3. The ROs / AROs for the local body elections.